

**St. Albert Tennis Club Board Meeting  
Annual General Meeting Minutes**

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**Date:** October 14, 2023

**Time:** 11:00 a.m.

**Location:** SATC Clubhouse

**Board Attendees:** Greg Morris, Peter Mair, Donna Belley, Idy Agbonison, Dave Belley, Bruce Neumann, Bruce McGillivray.

**Regrets:** Cindy Pearn, Peter Rothwell

**Member attendees:** Shelagh Kennedy, Jude Javier, Wayne Hackner, Bill Rugg, Roman Brudnicki, Tracy Chrobak, Grant Jerace, RJ Cucio, Dario Haylalapit, Michael Patria, Kent Acosta, Devinder Bath

**Guests:** Brandan Smith, City of St. Albert Liaison

	<b>Agenda Item</b>	<b>Discussion/Conclusion</b>
1.0	<b>Welcome and Introductions</b>	Greg called the meeting to order at 11:05 a.m. A sign-in sheet was circulated to attendees. The president introduced the board members. Meeting attendees introduced themselves. Packages of all reports were provided to all attending for them to read/review instead of reading detailed reports aloud.
2.0	<b>Agenda Approval</b>	Agenda was available for review and approval. No items added.
<b>m/s, Idy/Wayne, that the agenda be accepted as presented – Carried.</b>		
3.0	<b>October 15, 2022, Annual General Meeting Minutes</b>	Minutes of October 15, 2022, AGM was available for review.
<b>m/s, Dave B./Shelagh A., that the October 15, 2022, Annual General Meeting minutes be accepted as presented – Carried.</b>		

4.0	<b>2023 Reports</b>	
4.1	<b>Treasurer's Report</b>	<p>Donna Belley provided her Treasurer's Report which included a Membership and Financial Summary.</p> <p><u><a href="#">Membership highlights</a></u>  We had a total of 185 members (2021/22 – 209 members), a decrease of 24 members.</p> <p><u>Highlights</u>  Males – 139 members or 75% (2021/22 - 71.3%)  Female – 46 members or 25% (2021/22 - 28.7%)</p> <p><u><a href="#">Financial Report</a></u>  For our Operating Account, as outlined in the attached Financial Statements, our <b>Revenue for the year is \$42,328. Expenditures totaled \$26,878.</b> Leaving a <b>net profit of \$15450.31.</b></p> <p><u><b>Revenue Highlights:</b></u></p> <ul style="list-style-type: none"> <li>• Net membership revenue was \$22,695.</li> <li>• Junior Program Revenue: \$10,000.</li> <li>• Spring and Summer Drop in Revenue: \$5,795</li> <li>• School Program Revenue \$2,200. Schools enrolled in the school program were charged a fee of \$125/day. Slightly down from \$2,625 from 2021/22.</li> <li>• Guest Fee Revenue \$540.</li> <li>• Tournament revenue: \$928. Includes revenue from Tennis Albert of \$1,244 less expenses of \$650.</li> </ul> <p><u><b>Expenditure Highlights:</b></u></p> <ul style="list-style-type: none"> <li>• Employment Contracts –</li> <li>• This has been a difficult season for our Club in terms of offering our Junior Programs. It was very hard to hire a tennis instructor as the whole of Edmonton was experiencing a shortage of instructors this year. Our Board was fortunate to hire Peter Skoda in late May at a much higher cost than in previous years. For our Club to offer</li> </ul>

		<p>the Spring Drop-in Program and School Outreach program our Junior Coordinator provided the instruction to these programs. We also hired an assistant instructor for June.</p> <ul style="list-style-type: none"> <li>• Total employment contract expenditure 2023 \$7,297. Outstanding amount \$9300 which will be paid in 2023/24 fiscal year.</li> <li>• Bambora Fees \$1,220 Transaction fees total 3% per transaction plus a monthly fee of \$15.00.</li> <li>• Social Functions - \$2,480 We held several social events this season: October 2022 AGM meeting.</li> <li>• May – Open House</li> <li>• June – Junior Spring Wrap up, June 10 Club Social</li> <li>• July – Club Social and Doubles Tournament</li> <li>• August – Club Social</li> <li>• September – Club Championship</li> <li>• Utilities Shaw Internet - \$478</li> <li>• Enmax Electricity - \$2,774</li> <li>• Direct Energy – Gas – \$675</li> <li>• Water/Sewer Trash - \$857</li> </ul> <p>As per the Club Bylaws the financial statements are to be audited by two members of the club. Devinder B. and Shelagh K stayed behind to carry out the audit and determined the statements fairly represented the club financial position.</p>
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**m/s, Donna B./Peter M., that the Treasurer’s report be accepted as presented. - Carried.**

4.2	<b>Junior and Club Pro (Drop-in &amp; Summer Camps) Program Report</b>	Members of the subcommittee includes Jude J, Kent A, Bill R and Greg M.
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**m/s, Grant/Bill, that a subcommittee to be set up to review the Juniors program and summer camps/drop-ins. Carried**

4.3	<b>Facilities</b>	Lobsters took primary responsibility this year. Could use vegetation control along perimeter fence, need new leaf blowers, improvement on courts lighting (LED) energy saver
4.4	<b>Casino</b>	Our next Casino won't be scheduled for a few years, rather than every two years, as the AGLC is still working to catch up with the backlog of organizations wanting to work a casino.
4.5	<b>President Report</b>	Greg highlighted his written report and answered any questions. Greg thanked everyone for their participation.
5.0	<b>Update from the City of St. Albert – Brandon Smith</b>	Brandon new city of St Albert Rep, just starting position but states that they were willing to support the club in whatever capacity they can.
<b>6.0</b>	<b>Business Arising from previous Minutes</b>	
6.1	<b>Honorary Membership</b>	Honorary membership set to 80+ years old after having been a member for three years.
7.0	<b>Election of 2023 Board of Directors</b>	<p>The following board members have agreed to continue for the 2022 2023 year:</p> <p>President – Greg Morris  Vice President – Peter Mair  Treasurer - Donna Belley  Secretary – Idy Agbonison  Social Director – Cindy Pearn  Web Page and Communications Director– Bruce McGillivray  Casino – Bruce Neumann  Tournament Director – Peter Rothwell</p> <p>The following members stepped forward for the following vacant board positions for 2023 2024 as follows:</p> <p>Facilities Director– Jude Javier  Member at Large – Wayne Hackner  Member at Large – Shelagh Kennedy  Youth and Outreach Director – Vacant</p>

		Dave Belley – Stepped down from the Board
<p>Greg Morris presided over the election and called for votes as he introduced each person offering. All members in attendance voted in favor of the individuals listed above to fill vacant positions identified and were all acclaimed.</p>		
<p><b>m/s, Bill R./Dave B., that the positions be elected as presented. - Carried.</b></p>		
<b>8.0</b>	<b>New Business</b>	
<b>8.1</b>	<b>Volunteer Recognition</b>	This has been done in previous years, but nothing planned for the current year.
<b>8.2</b>	<b>Recruitment Bonus and other ways to build membership.</b>	Increase communication of club activities on social media including SATC website, explore opportunities to offer adult tennis lessons. Suggestion to procure rebounders and Peter M volunteered to donate a table tennis board.
<b>9.0</b>	<b>Adjournment</b>	
<p><b>Bill R, moved for adjournment of the meeting at 12:50 p.m., - Carried.</b></p> <p>Greg declared the meeting adjourned.</p>		

Saturday, October 14, 2023

MINUTES APPROVED BY THE BOARD.

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SATC President's Signature

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Date