

## How the sign-in system works

1. *Free flow:* If a court or courts are not in use by members when you arrive, to secure your hour, **you must still sign in on the whiteboard**. (When other players arrive, they need to know how long to expect to wait.) Under the court you are playing on (Court 1, 2 3 or 4), write:
  - a. your first name and the names of the player or players you are playing with, and
  - b. the **exact time** of day you are entering your information. (For example, if you are filling in the whiteboard at 6:12 pm, put down 6:12 pm, not 6:15. No Rounding Up!!!!)
2. *Waiting list:* If the courts are in use by members, get the next available court by looking at the sign-in times and put your name(s) down under the next available court, and:
  - i. write your arrival time (at least two players must be present), wait your turn and then enter your actual court entrance time (make sure to **erase** your arrival time and **leave** your start time up). Please ensure that you enter the **exact time of day**.
  - ii. If there is already other players on the waiting list ahead of you, your waiting time will likely be more than an hour. (i.e. the time it takes the players currently playing to finish, plus the hour guaranteed to the players just ahead of you.)
  - iii. Anyone who is playing while others are waiting cannot put their name on the waiting list. They must conclude their play and leave the court before signing-up for another court.

- iv. Anyone who is playing cannot change the time they started playing. If you have played your hour, you have enjoyed the privilege of membership. (For example, If you arrived at the courts at 7:15 am, your sign up time should reflect that fact even if others do not show up until, say 9 am.)
- v. Be courteous, and erase **your** information off the sign-up board when you are finished playing.

### In case of disagreement

3. Calmly review these rules together. It should become immediately clear who has the better right to play for the next hour. And, remember people, it's only tennis!

**Note 1: Membership privileges are subject to club-run programs and set-asides** (like, "Nimbletons" and the *Saturday* set-aside of singles from 7-9:30 am and doubles from 9:30 to 12 pm).

**Note 2: Ball Machines and Baskets of Balls can only be used if the adjacent court is free and remains free during use.** (This is to limit the potential of "unmanned" balls straying onto an occupied court and presenting a tripping hazard, and otherwise disrupting play.)

**Note 3: These rules were adopted by the S.A.T.C Board on May 4, 2021 and these rules take precedence over any other S.A.T.C rules prioritizing order of play.**